Next Steps Day Care

Working in Partnership with Parents/Carers Policy

It is paramount for your child’s development and wellbeing that we work in partnership. This will give your child a continuity of care and they will not become confused with different standards of behaviour and boundaries. As your child grows they may begin to struggle in certain areas, it is important to address and discuss this to support your child in the best way possible. By communicating well we will also be able to support each other and share methods to support your child. I will always try to incorporate your wishes into our care routine for your child. These struggles may include potty training, weaning, managing behaviour or dealing with transitions (pre-school) etc.

As parent/carer you are the central adult in your child life and who also make decisions on their behalf therefore, it is important that we have an excellent communication system. I appreciate that as a working parent/carer you may be in a rush to go to work in the mornings and in the evening you may need to leave as quickly as possible. To overcome this barrier we use a parent/carer and childminder communication book about daily events including what your child has eaten, nappy changes, length of naps, activities they have done and any other information we believe you may need to know. This is also a chance for you write down any information for me/my team that you feel we need to know. We are always happy to discuss your child and their care with you at any time that is convenient to us both, whether in person or over the phone.

I would also appreciate it if you could inform a member of my team or myself if there are any changes to contact numbers or details for yourselves and emergency contacts. Also inform us if you wish for us to incorporate a special activity into our planning. For example a festival or religious holiday that you celebrate.

We will carry out observations using ‘Tapestry’ (Online Observation Software) on your child to share their development in relation to the EYFS (Early Years Foundation Stage) with you. By sharing this information with you it will support our partnership because we will both share knowledge of your child’s next steps, this will then benefit the child by having more than one party supporting them in their development.

If we have any concerns about your child’s behaviour, development or eating etc. we will share them with you and work with you to overcome it or if necessary, help you to seek support from outside agencies. If you have any concerns or issues regarding the care we are providing for your child please let us know either verbally, through text/email or using our complaints book. Often a concern is a misunderstanding that can easily be resolved however, we will address all concerns you have.

I am very much looking forward to working in partnership with you to care for your child.

Date Published: November 2017 Reviewed Date: November 2018