



Coronavirus Outbreak Management Plan

Due to the new guidelines set out by the government we have had to reassess our covid 19 policies and procedures. The management team (Manager Jo Devine or Deputy Lisa Hatt) on duty on each day have the responsibility to carry out any of the criteria required by the government to ensure we keep the setting as safe from the virus as possible.

When arriving at the setting to drop off or collect your child please can we ask you to wear a facemask and you will be greeted by a member of the team who will also be wearing a facemask.

If your child is showing any symptoms of Covid-19 we are not permitted to accept them into the setting until they have received a negative PCR test. If anybody (children or staff) begins to show symptoms of the virus whilst in the setting, they will be sent home and asked to take a PCR test. If the results provide a positive test, you must then keep your child at home for 10 days from the date that symptoms began. If a member of staff tests positive, they will also be required to self-isolate for 10 days.

The main symptoms of COVID-19 are:

- a high temperature
- a new, continuous cough – this means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours
- a loss or change to sense of smell or taste – this means they cannot smell or taste anything, or things smell or taste different to normal

If your child shows any of the following symptoms you should call 111 or your GP.

- is under 3 months old and has a temperature of 38C or higher, or you think they have a fever
- is 3 to 6 months old and has a temperature of 39C or higher, or you think they have a fever
- has other signs of illness, such as a rash, as well as a high temperature (fever)
- has a high temperature that's lasted for 5 days or more
- does not want to eat, or is not their usual self and you're worried
- has a high temperature that does not come down with paracetamol
- is dehydrated – for example, nappies are not very wet, sunken eyes, and no tears when they're crying

If any of these symptoms develop you must call 999 immediately.

- has a stiff neck
- has a rash that does not fade when you press a glass against it (use the "glass test" from Meningitis Now)

- is bothered by light
- has a seizure or fit for the first time (they cannot stop shaking)
- has unusually cold hands and feet
- has pale, blotchy, blue or grey skin
- has a weak, high-pitched cry that's not like their usual cry
- is drowsy and hard to wake
- is extremely agitated (does not stop crying) or is confused
- finds it hard to breathe and sucks their stomach in under their ribs
- has a soft spot on their head that curves outwards
- is not responding like they usually do, or not interested in feeding or usual activities

If your child has been in contact with an individual who has tested positive with covid-19, and they are under the age of five they are not required to do a PCR test unless they are showing signs of Covid-19 also. If your child is over the age of five, they will be required to take a PCR test even if they have no signs of having contracted the virus. Any staff members who are not double jabbed will be required to self-isolate for ten days. Double jabbed staff may still attend work unless they are also showing signs of the virus but are asked to test at home daily for the 10-day period. We ask that all negative and positive test results are emailed to the setting for our records.

In any instance that we have a cluster of cases or an outbreak the manager on duty will contact the Department of Education 08000468687, Ofsted 0300 123 1231 and all parents. From there we will follow guidelines that have been set out for us.

Clusters consist of when two people from the same setting test positive within a fourteen-day window even if no contact is evident between the two cases. The cluster is ended if no positive cases have arisen within a further fourteen days.

Outbreaks occur when two people from the same setting have had positive test results and have had contact for at least fifteen minutes and there is no evidence that it could have been contracted from outside sources in each case. The outbreak is over when there have been no positive cases for twenty-eight days.

To reduce the risk of spreading the virus we ensure to

- Adhere to our daily cleaning rota
- Wash any used bibs and dishcloths after use
- Staff wear masks throughout their day at work unless eating or drinking.
- Staff are asked to wear masks when arriving and leaving to reduce risk to and from families at the door.
- Facemasks are worn on all school runs
- Staff are required to wash/sanitise their hands regularly during the day
- Staff are encouraged to have their Covid-19 vaccinations (although this is not a requirement)

- Staff are required to home test twice weekly, and the results are to be sent to a manager for our records. If staff have not produced a negative result on a Monday and a Thursday morning, they will be asked to do one before their shift begins.
- We encourage the Catch it, Bin it, Kill it approach.
- We open windows for periods of the day when there are a group of children in a room.
- We avoid any open days, reduce day visitors and any visitors approved access are required to wear a mask and sanitise their hand upon entry.

Thank you for your co-ordination

Reviewed December 2021